## MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES WAYNE TOWNSHIP OFFICE 27W031 NORTH AVENUE WEST CHICAGO, IL 60185

**DATE:** March 5, 2020

TIME: 7:00 P.M. PLACE: BOARDROOM

01.	CALL TO ORDER & ROLL CALL
	Brandi Ramundo, Town Clerk, called the meeting to order at 7:04 pm. following the Road/Town
	Budget Hearing. Clerk Ramundo called the roll and turned the meeting over to Supervisor Ramey.
	Present: (5) Trustees Waghorne, Brinkman, Hayden, Hoyert and Supervisor Ramey
	Absent: (0)
	Also present: (2) Highway Commissioner Martin McManamon and Sheriff Deputy Mildrey
	Stejskal (7:11 p.m.).
02.	PLEDGE TO THE FLAG
	All recited the Pledge of Allegiance.
03.	APPROVAL OF THE AGENDA
	Trustee Hayden moved to approve the March 5, 2020 agenda.
	Trustee Hoyert seconded the motion.
	The motion carried on a voice vote.
	Ayes: (5) Trustees Waghorne, Brinkman, Hayden, Hoyert and Supervisor Ramey
	Nay: (0)
	Absent or Not Voting: (0)
04.	APPROVAL OF THE MINUTES
	Trustee Hoyert motioned to approve the Township and Road District Budget Hearing
	Minutes and Minutes of the Regular Meeting of the Board of Trustees February 6, 2020.
	Trustee Brinkman seconded the motion.
	The motion carried on a voice vote.
	Ayes: (5) Trustees Waghorne, Brinkman, Hayden, Hoyert and Supervisor Ramey
	Nay: (0)
	Absent or Not Voting: (0)
05.	HIGHWAY COMMISSIONER REPORT
	Highway Commissioner Martin McManamon presented his report to the Board and made himself
	available for various questions from the Board. The written report is available for public
	inspection.
06.	SHERIFF DEPUTY'S REPORT
	Sheriff Deputy Mildrey Stejskal was present and provided her written report. Her written report is
	available for public inspection.
07.	COMMENTS FROM THE PUBLIC
	No comments from the public at this time.
08.	<u>NEW BUSINESS</u>
	A. <u>Line Item Transfers – Town</u>
	The Board reviewed the requested line item transfers for Town.

TOWN	G/L ACCOUNT	ACCOUNT NAME	BUDGET AMOUNT	TRANSFER AMOUNT	NEW BUDGET AMOUNT
#1 FROM	145000	STAFF –SENIOR DEPT.	\$139,150.00	\$1,500.00	\$ 137,650.00
ТО	145117	WELLNESS PROGRAM – SENIOR DEPT.	\$11,000.00	\$1,500.00	\$ 12,500.00
#2 FROM	145000	STAFF- SENIOR DEPT.	\$137,650.00	\$500.00	\$137,150.00
ТО	145119	CELEBRATION OF LIFE – SENIOR DEPT.	\$3,000.00	\$500.00	\$3,500.00
#3 FROM	175810	UTILITIES – TOWN FACILITY	\$30,000.00	\$5,000.00	\$25,000.00
	175880	FACILITY PERMANENT IMPROVEMENT	\$30,000.00	\$5,000.00	\$35,000.00

#### WAYNE TOWNSHIP TRANSFERS OF APPROPRIATIONS TOWN FUNDS FISCAL YEAR 2019/2020

#### WAYNE TOWNSHIP TRANSFERS OF APPROPRIATIONS CAPITAL PROJECTS FUND FISCAL YEAR 2019/2020

CAPITAL FUND	G/L ACCOUNT	ACCOUNT NAME	BUDGET AMOUNT	TRANSFER AMOUNT	NEW BUDGET AMOUNT
#1 FROM	405040	BUILDING/PERM IMPROVE-PANTRY	\$200,000.00	\$25,000.00	\$ 175,000.00
ТО	405000	ARCHITECT/ENG SERVICES	\$90,016.00	\$25,000.00	\$ 115,016.00
#2 FROM	405040	BUILDING/PERMIMPROVE-PANTRY	\$175,000.00	\$5,758.00	\$ 169,242.00
ТО	405045	PARKING LOT	\$136,700.00	\$5,758.00	\$ 142,458.00

Trustee Brinkman moved to approve the line item transfers for Town. Trustee Hayden seconded the motion.

The motion carried on a roll call vote.

Ayes: (5) Trustees Waghorne, Brinkman, Hayden, Hoyert and Supervisor Ramey Nay: (0) Absent or Not Voting: (0)

B. <u>Line Item Transfers – Road</u>

The Board reviewed the requested line item transfers for Road.

### **ROAD AND BRIDGE**

R&B	G/L ACCOUNT	ACCOUNT NAME	BUDGET AMOUNT	TRANSFER AMOUNT	NEW BUDGET AMOUNT
#1 FROM	325200	LEGAL	\$20,000.00	\$1,000.00	\$ 19,000.00
ТО	325195	MISCELLANEOUS	\$5,000.00	\$1,000.00	\$ 6,000.00

#### PERMANENT HARD ROAD

PHR	G/L ACCOUNT	ACCOUNT NAME	BUDGET AMOUNT	TRANSFER AMOUNT	NEW BUDGET AMOUNT
#1 FROM	425415	ENGINERRING SERVICE	\$175,000.00	\$15,000.00	\$ 160,000.00
ТО	425405	MAINTENANCE CULVERT	\$60,000.00	\$15,000.00	\$ 75,000.00

#### **BUILDING & EQUIPMENT**

B&E	G/L ACCOUNT	ACCOUNT NAME	BUDGET AMOUNT	TRANSFER AMOUNT	NEW BUDGET AMOUNT
#1 FROM	525101	EQUIPMENT PURCHASE/LEASE	\$50,000.00	\$5,000.00	\$ 45,000.00
ТО	525420	FUEL @ OIL	\$25,000.00	\$5,000.00	\$ 30,000.00

Trustee Brinkman moved to approve the line item transfers for Road.

Trustee Hoyert seconded the motion.

The motion carried on a roll call vote.

Ayes: (5) Trustees Waghorne, Brinkman, Hayden, Hoyert and Supervisor Ramey Nay: (0)

Absent or Not Voting: (0)

#### C. Approval of the Annual Town Meeting Agenda

The Board reviewed the presented agenda for the Annual Town Meeting being held 7:30 p.m. April 21, 2020, at Wayne Township.

### Trustee Brinkman moved to approve the Annual Town Meeting Agenda.

Trustee Waghorne seconded the motion.

The motion carried on a roll call vote.

Ayes: (5) Trustees Waghorne, Brinkman, Hayden, Hoyert and Supervisor Ramey Nay: (0)

Absent or Not Voting: (0)

## D. Sexual Harassment Prevention Training Law

The Board was informed of the law that was passed by the State requiring all employees to undergo training by Dec.31, 2020 on an annual basis. Supervisor Ramey informed the Board that we are working with our insurance agency to provide training to our employees. Further information to come.

## E. Annual Topics Day in Springfield

Topics Day is April 1st in Springfield. Supervisor Ramey asked the Board to let Cindy or Anna know if they planned on attended. Supervisor Ramey knew of himself and Trustee Hoyert attending. Highway Commissioner McManamon stated he was attending as well.

# F. WAYS Luncheon

The Board discussed the upcoming WAYS Luncheon to be held on April 21<sup>st</sup>. It is their biggest fundraiser of the year and raffle donations are appreciated to help make it a success.

## 09. <u>OLD BUSINESS</u>

## A. <u>Wayne Township Cemetery</u>

The weather hasn't cooperated with the progression of the projects to be completed at the cemetery. Cindy found the old mapping software. We will not need all of the functionality of the new software bringing down the costs approximately \$1,000. Looking to refinish some older tombstones. Representative Brady from Bloomington is looking at designations since he is a mortician.

### B. Building Renovation Project Update

Supervisor Ramey informed the Board that a Boy Scout is looking to build a shed, pickup around the grounds and clean headstones for his Eagle Scout project at the cemetery. Morris Engineering is finishing tagging the open land for developing plots. Waiting on Capitol money for paving a path to the eventual shed and parking.

# 10. <u>BILL PAYING</u> 02/07/2020 to 3/05/2020

Wayne Township Road D	District	Wayne Township	
Total Road and Bridge	9,223,68	Total Town	111,778.84
Total Permanent Hard Road	63,195.13	Total General Assistance	24,532.02
Total Building & Equipment	8,162.42	Total Special Police	32.03
Total Social Security	1,740.10	Total Social Security	6,096.89
Total IMRF Pension	2,001.67	Total IMRF Pension	6,727.39
Total Insurance	6,055.00	Total Capital Projects	29,200.00
		Total Insurance - Town	6264.00
Total All Funds	90,378.00	Total All Funds	184,631.17

Trustee Brinkman moved to approve the bills.

Trustee Waghorne seconded the motion.

The motion carried on a roll call vote.

Ayes: (5) Trustees Waghorne, Brinkman, Hayden, Hoyert and Supervisor Ramey Nay: (0)

Absent or Not Voting: (0)

### 11. <u>SUPERVISOR'S ADDRESS</u>

Supervisor Ramey clarified the reasoning the budgeting line item for snow removal. Reapplying for the OSLAD Grant. Resealing the parking lot in May and restriping the parking lot to what the plan had originally reflected.

## 12. ADJOURNMENT

Trustee Hoyert moved for adjournment.

Trustee Brinkman seconded the motion.

The motion carried on voice vote.

Ayes: (5) Trustees Waghorne, Brinkman, Hayden, Hoyert and Supervisor Ramey Nay: (0) Absent or Not Voting: (0)

The March 5, 2020 Regular Meeting of the Board of Trustees was adjourned at 7:27 P.M.

Approved:

Harry "Randy" Ramey, Supervisor

Brandi Fike Ramundo, Clerk

Minutes prepared by Brandi Fike Ramundo, Wayne Township Clerk