

**MINUTES OF WAYNE TOWNSHIP  
BOARD FINANCE COMMITTEE  
WAYNE TOWNSHIP OFFICE  
27W031 NORTH AVENUE  
WEST CHICAGO, IL 60185**

**DATE: NOVEMBER 7, 2019   TIME: 6:30P.M.   PLACE: Board Room**  
**SPECIAL MEETING FINANCE COMMITTEE**

**CALL TO ORDER**

Town Clerk Brandi Fike Ramundo called the Special Meeting to order at 6:30 P.M.

**PLEDGE TO THE FLAG**

All recited the Pledge of Allegiance.

**ROLL CALL**

Clerk Ramundo called the roll and turned the meeting over to Supervisor Ramey.

Present: (4) Trustees Waghorne, Brinkman, Hoyert and Supervisor Ramey constituting a quorum.

Absent: (1) Trustee Hayden

Also present: (2) Highway Commissioner Martin McManamon, Wayne Township Director of Finance and Administration Anna Pechous.

**MEETING**

Supervisor Ramey asked Highway Commissioner Martin McManamon to present his 2019-2020 levy for the Road District. The Commissioner stated the proposed levy is 1% less than last year's levy – less than a 0% increase. He can do what he needs to do at the Road District without a burden to the taxpayers.

Supervisor Ramey asked Anna Pechous to discuss the proposed Town 2019-2020 levy worksheet with the Board. She and Supervisor Ramey are proposing a 3.5% tax levy. Trustee Brinkman asked for the monetary difference between levying 3.5% and 2.5%. Ms. Pechous stated it would be \$62,900– less than \$3 per household. Employees have received a 3% increase in payroll for the last two years and the Township needs to replace two units on the roof at the approximate cost of \$40,000 per unit. They are also foreseeing an increase in the utility charges due to the expansion.

Trustee Brinkman asked for the employee payroll. He was not aware of their individual pay. Supervisor Ramey determines the individual employee raise amount and not the Board. The Board approved raise amount in mass during the budget process. Ms. Pechous stated she would get the requested information to the Board.

The Township will find out March 31·2020 if it will receive the \$100,000 from the Capital Bill.

Trustee Brinkman asked about other potential revenue sources. Supervisor Ramey stated we could gather additional funds from the cemetery, advertising on "My Senior Center", additional grants and advertisements in newsletters.

Trustee Hoyert posed the question if the Township formed the Mental Health Board if it would effect this levy. Supervisor Ramey stated it would effect the 2021 levy.

## ADJOURNMENT

Trustee Waghorne moved to adjourn the Finance Committee Special Meeting. Seconded by Trustee Brinkman.

The Motion carried in a voice vote.

Ayes: (4) Trustees Waghorne, Brinkman, Hoyert and Supervisor Ramey.

Nay: (0)

Absent or not voting: (1) Trustee Hayden

The Finance Committee Special Meeting adjourned at 7:09 P.M.

Approved:

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Harry "Randy" Ramey, Supervisor

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Brandi Fike Ramundo, Clerk

*Anna Pechous, Director of Finance and Administration, sent a clarifying email to Clerk Ramundo and Board on December 3, 2019. The statement regarding a 3% increase in payroll for the last two years during the meeting was incorrect. The employees received a 2% raise in fiscal year 2018/2019 and a 3% raise in fiscal year 2019/2020. This minute addendum was approved at the December 5, 2019 Regular Meeting of the Board of Trustees.*

*Minutes prepared by Brandi Fike Ramundo, Town Clerk*

**WAYNE TOWNSHIP OFFICE  
27W031 NORTH AVENUE  
WEST CHICAGO, IL 60185**

**DATE: November 7, 2019**                      **TIME: 7:30 P.M.**                      **PLACE: BOARDROOM**

**01. CALL TO ORDER**

Brandi Ramundo, Town Clerk, called the meeting to order at 7:30 pm.

## 02. PLEDGE TO THE FLAG

All recited the Pledge of Allegiance.

### 03. ROLL CALL

Clerk Ramundo called the roll and turned the meeting over to Supervisor Ramey.

**Present: (5) Trustees Waghorne, Brinkman, Hayden, Hoyert and Supervisor Ramey**

**Absent: (0)**

**Also present: (2) Wayne Township Road Commissioner Martin McManamon and Deputy Mildrey Stejskal**

#### **04. APPROVAL OF THE AGENDA**

**Trustee Brinkman moved to approve the November 7, 2019 agenda.**

**Trustee Hoyert seconded the motion.**

**The motion carried on a voice vote.**

**Ayes: (5) Trustees Waghorne, Brinkman, Hayden, Hoyert and Supervisor Ramey**

**Nay: (0)**

**Absent or Not Voting: (0)**

**05. APPROVAL OF THE MINUTES**

**Trustee Hoyert motioned to approve the Minutes of the Regular Meeting of the Board of Trustees October 3, 2019. Trustee Waghorne seconded the motion.**

**The motion carried on a voice vote.**

**Ayes: (5) Trustees Waghorne, Brinkman, Hayden, Hoyert and Supervisor Ramey**

**Nay: (0)**

**Absent or Not Voting: (0)**

**06. SHERIFF DEPUTY'S REPORT**

Sheriff Deputy Mildrey Stejskal presented her report. Her written report is available for public inspection.

## 07. HIGHWAY COMMISSIONER REPORT

Highway Commissioner Martin McManamon presented his report to the Board in detail and answered their various questions. The written report is available for public inspection.

## 08. COMMENTS FROM THE PUBLIC

No comments from the public at this time.

## 09. NEW BUSINESS

### **A. 2020 Board and Annual Town Meeting Schedule**

The Board reviewed the proposed copy. Clerk Ramundo informed the Board the date for the Annual Town Meeting needed to reflect 7:30 p.m., Tuesday, April 21, 2020 due to Illinois law stating the Annual Town Meeting can't take place during Passover. The regular meeting times for 2020 will now change to 7 p.m., 6:30 p.m. start times for hearings.

**Trustee Brinkman moved to approve the Board and Annual Town Meeting schedule.**

**Trustee Hoyert seconded the motion.**

**The motion carried on a roll call vote.**

**Ayes: (5) Trustees Waghorne, Brinkman, Hayden, Hoyert and Supervisor Ramey**

**Nay: (0)**

**Absent or Not Voting: (0)**

**B. 2020 Health Insurance and Worker's Comp Renewals**

The increase in health care insurance increased 1.7% over last year to cover the Township employees. There was no increase in vision, dental or life. The risk for the worker's compensation insurance for the Road District stayed the same and decreased \$38 for Town.

**Trustee Waghorne moved to renew the health insurance and worker's compensation policies for the renewal term.**

**Trustee Hoyert seconded the motion.**

**The motion carried on a roll call vote.**

**Ayes: (5) Trustees Waghorne, Brinkman, Hayden, Hoyert and Supervisor Ramey**

**Nay: (0)**

**Absent or Not Voting: (0)**

**C. 2020 Holiday Schedule**

The Board reviewed and kept the previous year's observed holidays.

**Trustee Brinkman moved to approve the 2020 Holiday Schedule.**

**Trustee Hoyert seconded the motion.**

**The motion carried on a voice vote.**

**Ayes: (5) Trustees Waghorne, Brinkman, Hayden, Hoyert and Supervisor Ramey**

**Nay: (0)**

**Absent or Not Voting: (0)**

**D. Pace Dial-A-Ride Contract**

Supervisor Ramey presented the Pace Dial-A-Ride contract. The seniors like the program because it is a cheaper alternative. The service travels inside the Township as well as Alexian Brothers, Adventist Glen Oaks, DuPage Oncology Clinic, Monakea Medical, Wheaton Eye Clinic, Wheaton Medical Clinic and DuPage County Complex.

**Trustee Waghorne moved to approve the Pace Dial-A-Ride Contract effective December 1, 2019.**

**Trustee Hoyert seconded the motion.**

**The motion carried on a roll call vote.**

**Ayes: (5) Trustees Waghorne, Brinkman, Hayden, Hoyert and Supervisor Ramey**

**Nay: (0)**

**Absent or Not Voting: (0)**

**10. OLD BUSINESS**

**A. Building Renovation Project Update**

The project is complete. Punch item repairs are the only thing left to be handled.

**B. Records Destruction Update by Clerk Ramundo**

Clerk Ramundo informed the Board that she developed an official Wayne Township Records handout for all employees. She and Steve Colaizzi from the Illinois State Archives, trained employees from Town and Road. Employees signed a letter of training acknowledgement to be kept in their files stating they understand what is expected as employees of a governing body responsible for proper records management. This process will be implemented for all new hires moving forward.

**C. Wayne Township Cemetery**

A burial took place on Saturday at the cemetery. We have recently sold four additional plots. Morris Engineering is working on some plotting and mapping of the cemetery.

**11. BILL PAYING 10/4/19 to 11/7/19**

Wayne Township Road District		Wayne Township	
Total Road and Bridge	5,543.24	Total Town	158,348.52
Total Permanent Hard Road	225,515.53	Total General Assistance	15,076.61
Total Building & Equipment	6,814.24	Total Capital Projects	92,063.68
Total Social Security	3,138.42	Total Social Security - Town	9,983.93
Total IMRF Pension	1,822.46	Total IMRF Pension - Town	5,143.50
		Total Special Police	10,239.52
		Total Insurance – Town	7,209.00
Total All Funds	255,759.89	Total All Funds	298,064.76

**Trustee Waghorne moved to approve the bills.**

**Trustee Hoyert seconded the motion.**

**The motion carried on a roll call vote.**

**Ayes: (5) Trustees Waghorne, Brinkman, Hayden, Hoyert and Supervisor Ramey**

**Nay: (0)**

**Absent or Not Voting: (0)**

**12. CLOSED MEETING**

None Scheduled.

**13. SUPERVISOR'S ADDRESS**

Supervisor Ramey attended the Veteran's Luncheon at the Senior Center today. Veterans Hall is now open and features pictures of our members who served our country with pictures of them holding pictures of their younger selves in uniform. He stated what a beautiful job our Senior Dept. did. Juanita had her first Food Pantry distribution since renovation and it went smoothly. The Township was denied the OSLAD grant but we can reapply on May 1, 2020. Senator Oberweis has committed \$100,000 to put towards our construction expenditures and Senator Ellman has committed to \$100,000 without specifications.

**14. ADJOURNMENT**

**Trustee Brinkman moved for adjournment.**

**Trustee Waghorne seconded the motion.**

**The motion carried on voice vote.**

**Ayes: (5) Trustees Waghorne, Brinkman, Hayden, Hoyert and Supervisor Ramey**

**Nay: (0)**

**Absent or Not Voting: (0)**

**The November 7, 2019 Regular Meeting of the Board of Trustees was adjourned at 8:02 P.M.**

Approved:

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Harry "Randy" Ramey, Supervisor

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Brandi Fike Ramundo, Clerk

*Minutes prepared by Brandi Fike Ramundo, Wayne Township Clerk*