

BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

ORDINANCE No. T-2020-03-05 FY 2020-2021

An ordinance appropriating for all town purposes for Wayne Township, DuPage County, Illinois, for the fiscal year beginning April 1, 2020 and ending March 31, 2021

BE IT ORDAINED by the Board of Trustees of Wayne Township, DuPage County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Wayne Township, be and the same are hereby appropriated for town purposes of Wayne Township, DuPage County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds, General Town, Audit, Insurance, Illinois Municipal Retirement, Social Security, General Assistance, and Special Police

	2019-2020 Estimated	2019-2020 Budget	2020-2021 Budget
GENERAL TOWN FUND			
BEG BAL April I, 2020	<u>387,402</u>	387,402	<u>824,844</u>
	BAL @ 04/01/19		Est @ 04/01/20
REVENUES			
0114000 Property Tax	1,452,000	1,456,344	1,564,022
0114005 Property Tax-Non Current	100	500	500
0114020 Interest Income	7,500	3,000	5,000
NEW Other Income-Capital Bill	375,000	0	0
0114030 Other Income	60,000	45,000	10,000
0114045 Other Income Assessors	100	100	100
0114046 Other Income-Seniors	3,750	4,200	4,200
0114047 Other Income-Cemetery	5,400	5,000	5,000
0404050 Loan Proceeds	1,026,716	1,026,716	0
TOTAL REVENUES:	2,930,566	2,540,860	1,588,822
 TOTAL FUNDS AVAILABLE	 3,317,968	 2,928,262	 2,413,666
 EXPENDITURES			
1.2 Administration	747,176	818,825	818,725
1.3 Assessors	421,655	450,950	460,350
1.4 Seniors	190,655	200,850	200,000
1.7 Facility Management	234,253	246,800	568,800
4.0 Capital Projects	899,385	1,026,716	127,331
TOTAL EXPENDITURES/ APPROPRIATIONS	2,493,124	2,744,141	2,175,206
 ENDING BALANCE March 31, 2021	 824,844	 184,121	 <u>238,460</u>
	Est bal @ 03/31/20		Est bal @ 03/31/21

	2019-20 Estimated	2019-20 Budget	2020-21 Budget
1.1 ADMINISTRATION			
<u>PERSONNEL</u>			
5000-5040 Salaries	348,000	348,000	353,700
<u>CONTRACTUAL SERVICES</u>			
5044 Health & Life Insurance	165,000	175,000	175,000
5045 Health Reimbursement Premium	15,000	20,800	20,800
5075 Training	1,000	2,500	2,500
5080 Travel Expenses	1,800	2,000	2,000
5085 Telephone/Digital Line	4,000	4,500	4,500
5110 Dues & Subscriptions	5,000	5,000	9,200
5120 Printing (1 newsletters, cards,env)	10,000	10,000	10,000
5125 Publications (Annual T/R;meetings)	1,800	1,800	1,800
5130 Duplication & Transcript	271	525	525
5145 Computer/Network/Website	8,000	18,000	18,000
5155 Equipment Maintenance	1,000	1,500	1,500
5200 Legal	6,000	20,000	10,000
5205 Banking Fees	200	200	200
5210 Mosquito Abatement	72,900	73,000	73,000
5220 Bus Program	20,000	28,000	28,000
Totals	311,971	362,825	357,025
<u>COMMODITIES</u>			
5095 Postage (includes for 1 newsletter)	5,500	13,000	13,000
5100 Office Supplies	500	1,500	1,500
5135 Copier Supplies	500	1,000	1,000
Totals	6,500	15,500	15,500
<u>CAPITAL OUTLAY</u>			
5150 Equipment	2,000	5,000	5,000
Totals	2,000	5,000	5,000
<u>OTHER EXPENDITURES</u>			
5195 Miscellaneous Expenses	1,500	1,500	1,500
5215 Weed Control	0	1,000	1,000
5230 Cemetery Maintenance	17,000	20,000	20,000
5240 Wayne/Winfield Area Youth	50,000	50,000	50,000
5245 Community Service	3,000	5,000	5,000
5490 Contingency	7,205	10,000	10,000
Totals	78,705	87,500	87,500
TOTAL ADMINISTRATION:	747,176	818,825	818,725

	2019-20 Estimated	2019-20 Budget	2020-21 Budget
<u>1.3 ASSESSOR</u>			
<u>PERSONNEL</u>			
5040 Salaries	380,805	397,800	407,000
<u>CONTRACTUAL SERVICES</u>			
5045 Appraisal/Computer Consult Fees	1,000	1,000	1,000
5075 Training	2,500	2,500	3,000
5080 Travel Expenses	2,500	2,500	3,200
5085 Telephone/Internet/Fax	3,000	3,000	3,000
5110 Dues & Subscriptions	2,000	4,000	3,000
5120 Printing	300	600	600
5155 Equipment Maintenance	0	300	300
5200 Legal	200	2,000	2,000
Totals	11,500	15,900	16,100
<u>COMMODITIES</u>			
5095 Postage	300	600	600
5100 Office Supplies	1,500	1,500	1,500
5117 Website	4,250	4,250	4,250
5135 Copier & Printer Supplies	3,500	5,900	5,900
5140 Software	11,000	12,000	12,000
5148 Computer & Network System	7,000	7,000	7,000
Totals	27,550	31,250	31,250
<u>CAPITAL OUTLAY</u>			
5150 Equipment Purchase	1,500	3,000	3,000
Totals	1,500	3,000	3,000
<u>OTHER EXPENDITURES</u>			
5195 Miscellaneous Expenses	300	500	500
5490 Contingency	0	2,500	2,500
Totals	300	3,000	3,000
TOTAL ASSESSOR:	421,655	450,950	460,350

	2019-20 Estimated	2019-20 Budget	2020-21 Budget
<u>1.4 SENIOR CITIZENS PROGRAM</u>			
<u>PERSONNEL</u>			
5000 Salaries	130,000	139,150	135,000
<u>CONTRACTUAL SERVICES</u>			
5075 Training	200	1,000	2,000
5076 Computer Software Maintenance	1,900	1,900	1,900
5079 Transportation	14,983	15,000	15,000
5085 Telephone	2,800	3,000	2,500
5110 Dues & Subscriptions	100	100	100
5115 Christmas Party	3,972	4,000	4,000
5116 Programs	5,000	5,000	5,000
5117 Wellness Program	11,500	11,000	12,000
5120 Printing/Newsletter	1,000	1,000	1,000
5121 Creativity Classes	800	1,300	1,300
Totals	42,255	43,300	44,800
<u>COMMODITIES</u>			
5095 Postage	500	1,000	1,000
5100 Office Supplies	1,500	1,500	1,500
5124 Craft Supplies	1,200	1,200	1,200
5125 Program Supplies	2,000	2,000	2,500
Totals	5,200	5,700	6,200
<u>OTHER EXPENDITURES</u>			
5114 Nutrition	5,000	5,000	5,000
5118 Volunteer Appreciation	4,000	4,000	4,000
5119 Celebration of Life-Recognition	3,500	3,000	3,000
5195 Miscellaneous Expense	200	200	1,000
Totals	12,700	12,200	13,000
<u>CAPITAL OUTLAY</u>			
5150 Equipment	500	500	1,000
TOTAL SENIOR CITIZENS PROGRAM:	190,655	200,850	200,000

	2019-20 Estimated	2019-20 Budget	2020-21 Budget
<u>1.7 FACILITY MANAGEMENT</u>			
<u>CONTRACTUAL SERVICES</u>			
5810 Utilities	17,000	30,000	30,000
5830 Janitorial Services	15,000	15,000	18,000
5840 Contractual Services	12,000	12,000	15,000
5860 Grounds Maintenance/Pond	4,000	4,000	25,000
5870 Facility Repair/Maintenance	20,000	20,000	20,000
Totals	68,000	81,000	108,000
<u>COMMODITIES</u>			
5850 Facility Operating Supplies	5,500	5,500	6,500
Totals	5,500	5,500	6,500
<u>CAPITAL OUTLAY</u>			
5880 Permanent Improvement	31,000	30,000	275,000
5881 Principal & Interest on Loan Payments	128,800	128,800	128,800
5882 Parking Lot-Town/Cemetery	703	1,000	50,000
Totals	160,503	159,800	453,800
<u>OTHER EXPENDITURES</u>			
5890 Facility-Miscellaneous	250	500	500
TOTAL FACILITY MANAGEMENT:	234,253	246,800	568,800
<u>4.0 CAPITAL PROJECTS</u>			
<u>EXPENDITURES</u>			
5000 Engineer/Architectural/Prof Services	108,665	124,258	15,000
5030 Building/Permanent Improvement-Town	488,262	600,000	112,331
5040 Building/Permanent Improvement-Pantry	160,000	160,000	0
5045 Parking Lot	142,458	142,458	0
TOTAL EXPENDITURES/ APPROPRIATIONS	899,385	1,026,716	127,331

	2019-2020 Estimated	2019-2020 Budget	2020-2021 Budget
<u>2. GENERAL ASSISTANCE FUND</u>			
BEGINNING BALANCE April 1, 2020	93,762	93,762	<u>115,687</u>
ESTIMATED REVENUES			
0214000 Property Tax	201,000	200,000	140,000
0214005 Property Tax Noncurrent	4	0	0
0214020 Interest Income	1,800	300	300
0214030 Other Income-Pastor Funds	500	2,000	2,000
0214040 Other Income	100	100	100
0214041 Grant Funds Received	0	0	0
TOTAL ESTIMATED REVENUES	203,404	202,400	142,400
TOTAL FUNDS AVAILABLE	297,166	296,162	258,087
<u>EXPENDITURES</u>			
2.1 Administration	132,360	155,500	159,500
2.2 Home Relief	49,119	70,600	70,600
TOTAL ESTIMATED EXPENDITURES/ APPROPRIATIONS	181,479	226,100	230,100
ENDING BALANCE March 31, 2021	115,687	70,062	<u>27,987</u>

	2019-2020 Estimated	2019-2020 Budget	2020-2021 Budget
<u>ADMINISTRATION</u>			
<u>PERSONNEL</u>			
5040 Salaries	120,000	131,000	135,000
 <u>CONTRACTUAL SERVICES</u>			
5075 Training	1,000	1,000	1,000
5080 Travel Expense	500	1,000	1,000
5085 Telephone	1,500	2,000	2,000
5092 Storage Rental	510	2,500	2,500
5110 Dues & Subscriptions	0	500	500
5120 Copies/Printing/Publication	1,000	1,500	1,500
5145 Computer Support	1,000	2,200	2,200
5155 Equipment Maintenance	200	800	800
Totals	5,710	11,500	11,500
 <u>COMMODITIES</u>			
5095 Postage	500	1,000	1,000
5100 Office Supplies	500	500	500
Totals	1,000	1,500	1,500
 <u>CAPITAL OUTLAY</u>			
5150 Equipment Purchase/Lease	1,700	2,700	2,700
Totals	1,700	2,700	2,700
 <u>OTHER EXPENDITURES</u>			
5150 Vehicle Maintenance/Fuel	400	4,000	4,000
5194 Volunteer Appreciation	2,000	2,000	2,000
5195 Miscellaneous Expenses	50	300	300
5196 Resource Fair	1,500	1,500	1,500
5490 Contingency	0	1,000	1,000
Totals	3,950	8,800	8,800
 TOTAL GENERAL ASST. ADMINISTRATION			
	132,360	155,500	159,500

<u>HOME RELIEF</u>	2019-2020 Estimated	2019-2020 Budget	2020-2021 Budget
<u>CONTRACTUAL SERVICES</u>			
5300 Travel-Client (Fuel)	100	500	500
5307 Utilities	8,000	10,000	10,000
5311 Shelter	3,500	8,000	8,000
5325 Transient	0	500	500
5330 Funeral & Burial Service	0	500	500
5340 Medical Services	5,000	5,000	5,000
5351 Veterans Support	1,000	1,000	1,000
5355 Special Services	1,000	1,000	1,000
5356 Fair Housing Center	500	500	500
5357 Access DuPage	5,000	5,000	5,000
5360 Legal	1,000	1,000	1,000
5410 Child Abuse Center	1,000	1,000	1,000
Totals	26,100	34,000	34,000
<u>COMMODITIES</u>			
5305 Food	100	1,500	1,500
5310 Food Pantry	12,000	17,500	17,500
5315 Clothing	175	500	500
5320 Personal Incidentals	0	100	100
5321 Project Backpack	964	1,200	1,200
5363 Easter	1,300	1,300	1,300
5365 Thanksgiving	1,280	2,000	2,000
5370 Christmas	1,000	2,500	2,500
5470 Flat Grant	6,000	6,000	6,000
Totals	22,819	32,600	32,600
<u>OTHER EXPENDITURES</u>			
5480 Miscellaneous Expenses	100	1,000	1,000
5481 Pastor Donation Expense	100	2,000	2,000
5490 Contingency - Home Relief	0	1,000	1,000
Totals	200	4,000	4,000
TOTAL HOME RELIEF:	49,119	70,600	70,600

	2019-2020 Estimated	2019-2020 Budget	2020-2021 Budget
<u>SPECIAL POLICE DISTRICT</u>			
BEG BAL April 1, 2020	54,756	54,756	<u>57,162</u>
<u>REVENUES</u>			
1214000 Property Taxes	125,956	124,846	130,599
1214005 Property Taxes Noncurrent	0	0	0
1214020 Interest Income	800	500	500
1214030 Other Income	0	0	0
TOTAL ESTIMATED REVENUES	126,756	125,346	131,099
TOTAL FUNDS AVAILABLE	181,512	180,102	188,261
<u>EXPENDITURES</u>			
CONTRACTUAL SERVICES			
5600 Police Service	122,500	122,500	138,315
OTHER EXPENDITURES			
5610 Miscellaneous	500	500	500
5615 Telephone	350	600	300
5690 Contingency	1,000	1,000	1,000
TOTAL EXPEND/APPROPRIATIONS	124,350	124,600	140,115
ENDING BALANCE March 31, 2021	<u>57,162</u>	<u>55,502</u>	<u>48,146</u>
<u>SOCIAL SECURITY FUND</u>			
BEGINNING BALANCE APRIL 1, 2020	20,954	20,954	<u>30,329</u>
ESTIMATED REVENUES			
1A14000 Property Taxes	86,873	85,000	65,000
1A14005 Property Taxes Noncurrent	2	0	0
1A14020 Interest Income	500	100	100
TOTAL ESTIMATED REVENUES	87,375	85,100	65,100
TOTAL ESTIMATED FUNDS AVAILABLE	108,329	106,054	95,429
BUDGETED EXPENDITURES			
PERSONNEL			
5046 FICA/Medicare Contribution	78,000	83,000	83,000
5195 Miscellaneous	0	2,000	2,000
TOTAL EXPEND/APPROPRIATIONS	78,000	85,000	85,000
ENDING BALANCE March 31, 2021	30,329	21,054	<u>10,429</u>

	2019-2020 Estimated	2019-2020 Budget	2020-2021 Budget
<u>IL MUNICIPAL RETIREMENT FUND</u>			
BEGINNING BAL APRIL 1, 2020	59,300	59,300	<u>37,364</u>
ESTIMATED REVENUES			
1B14000 Property Taxes	15,438	15,000	55,000
1B14005 Property Taxes Noncurrent	1	0	0
1B14020 Interest Income	625	500	500
1B14010 PPRT	40,000	40,000	40,000
TOTAL ESTIMATED REVENUES	56,064	55,500	95,500
TOTAL ESTIMATED FUNDS AVAIL	115,364	114,800	132,864
BUDGETED EXPENDITURES			
5047 IMRF 8.8%	78,000	100,000	100,000
5195 Miscellaneous	0	100	100
TOTAL EXPEND/APPROPRIATIONS	78,000	100,100	100,100
ENDING BALANCE March 31, 2021	37,364	14,700	<u>32,764</u>
<u>TORT/LIABILITY INSURANCE FUND</u>			
BEGINNING BALANCE APR 1, 2020	56,902	56,902	<u>45,884</u>
ESTIMATED REVENUES			
1C14000 Property Taxes	30,881	30,000	30,000
1C14005 Property Taxes Noncurrent	1	25	25
1C14020 Interest Income	500	500	500
1C14030 Other/Reimbursement/Grants	1,600	3,000	3,000
TOTAL ESTIMATED REVENUES	32,982	33,525	33,525
TOTAL ESTIMATED FUNDS AVAIL.	89,884	90,427	79,409
BUDGETED EXPENDITURES			
PERSONNEL			
5050 Unemployment Insurance	0	10,000	10,000
5195 Miscellaneous	0	3,000	3,000
CONTRACTUAL SERVICES			
5055 Workers Compensation	26,000	35,000	35,000
5065 General Insurance	18,000	30,000	30,000
TOTAL EXPEND/APPROPRIATIONS	44,000	78,000	78,000
ENDING BALANCE March 31, 2021	45,884	12,427	<u>1,409</u>

<u>AUDIT FUND</u>	2019-2020 Estimated	2019-2020 Budget	2020-2021 Budget
BEGINNING BALANCE April 1, 2020	4,065	4,065	<u>3,285</u>
REVENUES			
1D14000 Property Taxes	6,200	6,200	6,200
1D14005 Property Taxes Noncurrent	0	0	0
1D14020 Interest Income	20	20	20
TOTAL REVENUES	6,220	6,220	6,220
TOTAL FUNDS AVAILABLE	10,285	10,285	9,505
<u>EXPENDITURES</u>			
1D15205 Accounting Service (Audit)	7,000	9,000	9,000
ENDING BALANCE March 31, 2021	3,285	1,285	<u>505</u>

Section 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2020 and ending March 31, 2021 by fund shall be as follows:

GENERAL TOWN FUND	\$ 2,175,206.00
GENERAL ASSISTANCE FUND	\$ 230,100.00
SPECIAL POLICE DISTRICT FUND	\$ 140,115.00
SOCIAL SECURITY FUND	\$ 85,000.00
I.M.R.F. FUND	\$ 100,100.00
TORT/LIABILITY INS. FUND	\$ 78,000.00
AUDIT FUND	\$ 9,000.00
TOTAL APPROPRIATIONS	\$ 2,817,521.00

FILED
MAR 10 2020

Jim Kacyniak
DuPage County Clerk

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of **Two Million Eight Hundred Seventeen Thousand Five Hundred Twenty One Dollars** for the fiscal year beginning April 01, 2020 and ending March 31, 2021

\$2,817,521.00

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, **passed by the Supervisor and Board of Trustees** as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this ____th day of March 2020 pursuant to a roll call vote by the Board of Trustees of Wayne Township, DuPage County, Illinois.

Supervisor and Board of Trustees

	AYE	NAY	ABSENT
Daniel Brinkman	<i>[Signature]</i>		AYE
Jacqueline A. Hayden			AYE
Mark A. Hoyert			AYE
William T. Waghorne			AYE

SIGNATURES

[Signature]
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[Signature]
[Signature]

[Signature]
Brandi Fike Ramundo-Township Clerk

[Signature]
Harry R. Ramey-Township Supervisor