

Randy Ramey
Supervisor
Brandi Fike Ramundo
Town Clerk



Daniel Brinkman
Trustee
Tom Feltes
Trustee
Jackie Hayden
Trustee
Nic Zito
Trustee

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF WAYNE TOWNSHIP
WAYNE TOWNSHIP OFFICE
27W031 NORTH AVENUE
WEST CHICAGO, IL 60185**

DATE: APRIL 05, 2018 TIME: 7:33pm PLACE: BOARDROOM

01. CALL TO ORDER and ROLL CALL

Brandi Ramundo, Town Clerk, called the meeting to order at 7:30pm.

Clerk Ramundo called the roll and turned the meeting over to Supervisor Ramey.

Present: (5) Trustees Feltes, Brinkman, Hayden (7:33pm), Zito and Supervisor Ramey.

Absent: (0)

Also present: (5) Highway Commissioner Martin McManamon and Deputy Sheriff Jennifer Pochowicz, Wayne Township's Director of Finance and Administration Anna Pechous, Kyle Harding of Chapman and Cutler, and resident Mark Hoyert of 542 Foxford Road, Bartlett.

02. PLEDGE TO THE FLAG

All recited the Pledge of Allegiance.

03. APPROVAL OF THE AGENDA

Trustee Zito moved to approve the April 05, 2018 agenda as amended with the addition of D. E-mail under New Business.

Trustee Feltes seconded the motion.

The motion carried on a roll call vote.

Ayes: (5) Trustees Feltes, Brinkman, Hayden, Zito and Supervisor Ramey

Nay: (0)

Absent or Not Voting: (0)

04. APPROVAL OF THE MINUTES

Trustee Feltes moved to approve the Minutes of the Special Meeting February 15, 2018, and the Township and Road District Budget Hearing and Minutes of the Regular Meeting of Wayne Township Board of Trustees March 01, 2018.

Trustee Zito seconded the motion.

The motion carried on a voice vote.

Ayes: (5) Trustees Feltes, Brinkman, Hayden, Zito and Supervisor Ramey

Nay: (0)

Abstaining: (0)

Absent or Not Voting: (0)

05. KYLE KARDING WITH CHAPMAN AND CUTLER TO DISCUSS RESOLUTION 2018-04-05 PROVIDING FOR THE ISSUE OF A \$1.5 MILLION DEBT CERTIFICATE OF THE TOWNSHIP FOR THE PURPOSE OF BUILDING AN ADDITION TO THE SENIOR CENTER AND AUTHORIZING THE SALE OF THE DEBT CERTIFICATE TO MILLENNIUM BANK

Kyle Harding is handling the bonding of the Debt Certificate. The Local Debt Reform Act is the law he is utilizing to take out the Debt Certificate, which is a general obligation. It is a promise that the Township will pay off the loan by all legal means possible. The Debt Certificate has a twenty-year allowable term. Our large EAV does not put the Township near the allowable cap for the amount available to borrow. We do not have to pay federal taxes on the interest paid during the loan.

The ceiling of the loan is capped at 9% percent which is required by state law. At any time, we can pay off or refinance for a lower term. The project fund will be held by Millennium Bank. The loan requires we maintain 20% of the principal amount with Millennium Bank. The covenants associated with the loan go away when the loan ends in any way such as by paying off or refinancing the loan.

06. SHERIFF DEPUTY'S REPORT

Sheriff Deputy Jennifer Pochowicz presented her formal report, which is available for public inspection.

07. HIGHWAY COMMISSIONER REPORT

Highway Commissioner Martin McManamon presented his formal report, which is available for public inspection.

08. COMMENTS FROM THE PUBLIC

There were no comments from the public at this time.

09. NEW BUSINESS

A. Resolution 2018-04-05 Providing for the Issue of a \$1.5 Million Debt Certificate of the Township for the Purpose of Building an Addition to the Senior Center and Authorizing the Sale of the Debt Certificate to Millennium Bank

Trustee Brinkman moved to approve Resolution 2018-04-05.

Trustee Feltes seconded the motion.

The motion carried on roll call vote.

Ayes: (4) Trustees Brinkman, Hayden, Feltes and Supervisor Ramey

Nay: (1) Trustee Zito citing the reason for his vote to be noted as not wanting the Township to incur long term debt.

Abstaining: (0)

Absent or Not Voting: (0)

B. Safety Manual

Supervisor Ramey reminded the Board that they received copies of the Safety Manual. He stated that he answered Trustee Hayden's question regarding the manual via e-mail.

Trustee Zito moved to approve the Safety Manual.

Trustee Hayden seconded the motion.

The motion carried on roll call vote.

Ayes: (5) Trustees Brinkman, Hayden, Zito, Feltes and Supervisor Ramey

Nay: (0)

Abstaining: (0)

Absent or Not Voting: (0)

C. Employee Policy

The Employee Policy Handbook was sent out to all Board members. Trustee Hayden had asked for an explanation of the HSA terms and benefits to be included in the handbook. No employee is currently participating in the program.

Trustee Feltes moved to approve the Employee Policy.

Trustee Brinkman seconded the motion.

The motion carried on roll call vote.

Ayes: (5) Trustees Brinkman, Hayden, Zito, Feltes and Supervisor Ramey

Nay: (0)

Abstaining: (0)

Absent or Not Voting: (0)

D. E-Mail

Supervisor Ramey informed the Board, on behalf of the Clerk, that no members of the public submitted agenda items to the Annual Town Meeting Agenda by the March 1, 2018 deadline.

Trustee Brinkman moved to approve the 2018 Annual Town Meeting Agenda.

Trustee Feltes seconded the motion.

The motion carried on roll call vote.

Ayes: (5) Trustees Brinkman, Hayden, Zito, Feltes and Supervisor Ramey

Nay: (0)

E. Wayne Township Safety Manual

Trustee Brinkman explained issues with the current Township e-mail system and the difficulty in accessing it remotely. He asked Supervisor Ramey to look into finding a way to access the system in a more seamless manner.

10. OLD BUSINESS

A. Electric Sign Update

Supervisor Ramey informed the Board that the electric has been run to the sign location. He is hoping for the sign to be installed by next Friday.

B. Annual Town Meeting

The Annual Town Meeting is taking place Tuesday, April 10th. The doors open for sign in at 7pm and the meeting will begin at 7:30pm. Clerk Ramundo informed the Board that the doors are to remain open and only registered voters are allowed to vote when matters are on the agenda during the Annual Town Meeting that require a vote from the electors.

C. Check Writing Policy

Supervisor Ramey reiterated his request for the ability to sign checks up to \$2,000 or \$5,000. Anna Pechous, Wayne Township's Director of Finance and Administration, mentioned that the credit card bills for the Senior Department are large and need to be paid when they come in to avoid late payment fees. Supervisor Ramey asked the Board to consider.

D. WAYS Luncheon

WAYS will be having their annual fundraiser on Tuesday, April 17. Supervisor Ramey asked the Board to attend if available.

E. Building Renovation Project Update

Supervisor Ramey showed the Board some of the preliminary plans that have been developed for the project. He is hoping to go in front of the Carol Stream Board in June to present them with the plans.

11. BILL PAYING

03/02/18 to 04/05/18

Wayne Township Road District

Wayne Township

Total Road and Bridge	6,111.15	Total Town	143,264.15
Total Permanent Hard Road	54,084.19	Total General Assistance	13,906.18
Total Building & Equipment	11,956.69	Total Special Police	10,158.71
Total Social Security	1,591.70	Total Social Security	6,026.19
Total IMRF Pension	2,009.88	Total IMRF Pension	7,199.01
Total Insurance	2,583.00	Total Insurance	534.00
		Total Audit	
Total All Funds	78,336.61	Total All Funds	181,088.24

Trustee Feltes moved to approve the bills.

Trustee Brinkman seconded the motion.

The motion carried on a roll call vote.

Ayes: (5) Trustees Feltes, Brinkman, Hayden, Zito and Supervisor Ramey

Nay: (0)

Absent or Not Voting: (0)

12. COMMENTS FROM THE PUBLIC

There were no comments from the public at this time.

12. ADJOURNMENT

Trustee Brinkman moved for adjournment.

Trustee Feltes seconded the motion.

The motion carried on a voice vote.

Ayes: (5) Trustees Feltes, Brinkman, Hayden, Zito and Supervisor Ramey

Nay: (0)

Absent or Not Voting: (0)

The meeting was adjourned at 8:25pm.

Approved:

Harry "Randy" Ramey, Supervisor

Brandi Fike Ramundo, Clerk

Minutes prepared by Brandi Fike Ramundo, Wayne Township Clerk