

Randy Ramey
Supervisor

Brandi Fike Ramundo
Town Clerk



Daniel Brinkman
Trustee

Tom Feltes
Trustee

Jackie Hayden
Trustee

Nic Zito
Trustee

MINUTES OF THE TOWNSHIP AND ROAD DISTRICT BUDGET PREPARATION MEETING

Wayne Township Office
27W031 North Avenue
West Chicago, Il 60185

DATE: March 01, 2018 TIME: 7:30pm PLACE: BOARDROOM

01. CALL TO ORDER

Town Clerk Brandi Fike Ramundo, called the meeting to order at 7:30pm.

02. ROLL CALL

Clerk Ramundo called the roll and turned the meeting over to Supervisor Ramey.

Present: (5) Trustees Feltes, Brinkman, Hayden, Zito and Supervisor Ramey

Absent: (0)

Also Present: Highway Commissioner Martin McManamon, Deputy Sheriff Jennifer Pochowicz and Mark Hoyert

03. DISCUSSION OF WAYNE TOWNSHIP ROAD DISTRICT 2018-2019 BUDGET

Supervisor Ramey and the Board reviewed the Road District's proposed budget.

04. DISCUSSION OF WAYNE TOWNSHIP 2017-2018 BUDGET

Supervisor Ramey and the Board reviewed the Township's proposed budget.

05. COMMENTS FROM THE PUBLIC

There were no comments from the public at this time.

06. APPROVAL OF WAYNE TOWNSHIP ROAD DISTRICT 2018-2019 BUDGET ORDINANCE RD2018-03-01

Trustee Feltes moved to approve the Wayne Township Road District 2018-2019 Budget Ordinance R2018-03-01.

Trustee Brinkman seconded the motion.

The motion carried on a voice vote.

Ayes: (5) Trustees Feltes, Brinkman, Hayden, Zito and Supervisor Ramey

Nay: (0)

Abstaining: (0)

Absent or Not Voting: (0)

07. APPROVAL OF WAYNE TOWNSHIP 2017-2018 BUDGET ORDINANCE T2018-03-01

Trustee Feltes moved to approve the Wayne Township 2018-2019 Budget Ordinance T2018-03-01.

Trustee Brinkman seconded the motion.

The motion carried on a voice vote.

Ayes: (5) Trustees Feltes, Brinkman, Hayden, Zito and Supervisor Ramey

Nay: (0)

Abstaining: (0)

Absent or Not Voting: (0)

08. ADJOURNMENT

Trustee Zito moved for adjournment.

Trustee Hayden seconded the motion.

The motion carried on a roll call vote.

Ayes: (5) Trustees Feltes, Brinkman, Hayden, Zito and Supervisor Ramey

Nay: (0)

Absent or Not Voting: (0)

The meeting was adjourned at 7:33pm.

Approved:

Harry "Randy" Ramey, Supervisor

Brandi Fike Ramundo, Clerk

Minutes prepared by Brandi Fike Ramundo, Wayne Township Clerk

Randy Ramey
Supervisor
Brandi Fike Ramundo
Town Clerk



Daniel Brinkman
Trustee
Tom Feltes
Trustee
Jackie Hayden
Trustee
Nic Zito
Trustee

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF WAYNE TOWNSHIP
WAYNE TOWNSHIP OFFICE
27W031 NORTH AVENUE
WEST CHICAGO, IL 60185**

DATE: MARCH 01, 2018 TIME: 7:33pm PLACE: BOARDROOM

01. CALL TO ORDER and ROLL CALL

Brandi Ramundo, Town Clerk, called the meeting to order at 7:33pm.
Clerk Ramundo called the roll and turned the meeting over to Supervisor Ramey.
Present: (5) Trustees Feltes, Brinkman, Hayden, Zito and Supervisor Ramey.
Absent: (0)
Also present: (3) Highway Commissioner Martin McManamon and Deputy Sheriff Jennifer Pochowicz and Mark Hovert.

02. PLEDGE TO THE FLAG

All recited the Pledge of Allegiance.

03. APPROVAL OF THE AGENDA

Trustee Brinkman moved to approve the March 01, 2018 agenda as presented.
Trustee Hayden seconded the motion.
The motion carried on a roll call vote.
Ayes: (5) Trustees Feltes, Brinkman, Hayden, Zito and Supervisor Ramey
Nay: (0)
Absent or Not Voting: (0)

04. APPROVAL OF THE MINUTES

Trustee Brinkman moved to approve the Minutes of the Township and Road District Budget Hearing and the Minutes of the Regular Meeting of Wayne Township Board of Trustees February 01, 2018.
Trustee Feltes seconded the motion.
The motion carried on a voice vote.
Ayes: (5) Trustees Feltes, Brinkman, Hayden, Zito and Supervisor Ramey
Nay: (0)
Abstaining: (0)
Absent or Not Voting: (0)

05. SHERIFF DEPUTY'S REPORT

Sheriff Deputy Jennifer Pochowicz presented her formal report, which is available for public inspection.

06. HIGHWAY COMMISSIONER REPORT

Highway Commissioner Martin McManamon presented his formal report, which is available for public inspection.

07. COMMENTS FROM THE PUBLIC

There were no comments from the public at this time.

08. NEW BUSINESS

A. Line Item Transfers Town and Road

Supervisor Ramey explained the reasons for the various line item transfers.

Trustee Brinkman moved to approve the line item transfers.

Trustee Hayden seconded the motion.

The motion carried on roll call vote.

Ayes: (5) Trustees Brinkman, Hayden, Zito, Feltes and Supervisor Ramey

Nay: (0)

WAYNE TOWNSHIP TRANSFERS OF APPROPRIATIONS TOWN FUNDS
FISCAL YEAR 2017/2018

TOWN	G/L ACCOUNT#	ACCOUNT NAME	BUDGET AMOUNT	TRANSFER AMOUNT	NEW BUDGET AMOUNT
#1	FROM 125490	Contingency-Town	\$10,000.00	\$1,000.00	\$9,000.00
	TO 125227	Taxi Program-Town	\$7,000.00	\$1,000.00	\$8,000.00
#2	FROM 125490	Contingency-Town	\$9,000.00	\$9,000.00	\$-
	TO 125200	Legal-Town	\$15,000.00	\$9,000.00	\$24,000.00
#3	FROM 125045	Health Reimbursement-Town	\$22,500.00	\$5,000.00	\$17,500.00
	TO 125200	Legal-Town	\$24,000.00	\$5,000.00	\$29,000.00
#4	FROM 125120	Printing-Town	\$12,000.00	\$2,000.00	\$10,000.00
	TO 125145	Computer/Network-Town	\$15,000.00	\$2,000.00	\$17,000.00
#5	FROM 175810	Utilities-Town Facility	\$25,000.00	\$1,000.00	\$24,000.00
	TO 175850	Supplies-Town Facility	\$3,500.00	\$1,000.00	\$4,500.00

WAYNE TOWNSHIP TRANSFERS OF APPROPRIATIONS TOWN- SENIOR FUNDS
FISCAL YEAR 2017/2018

SENIOR	G/L ACCOUNT #	ACCOUNT NAME	BUDGET AMOUNT	TRANSFER AMOUNT	NEW BUDGET AMOUNT
#1	FROM 145078	Travel-Seniors Dept.	\$1,000.00	\$800.00	\$200.00
	TO 145114	Nutrition-Senior Dept.	\$5,000.00	\$800.00	\$5,800.00
#2	FROM 145000	Staff- Salaries-Senior Dept.	\$125,000.00	\$1,500.00	\$123,500.00
	TO 145116	Programs-Senior Dept.	\$5,000.00	\$1,500.00	\$6,500.00

WAYNE TOWNSHIP TRANSFERS OF APPROPRIATIONS TOWN- ASSESSOR FUNDS
FISCAL YEAR 2017/2018

ASSESSOR	G/L ACCOUNT #	ACCOUNT NAME	BUDGET AMOUNT	TRANSFER AMOUNT	NEW BUDGET AMOUNT
#1	FROM 135490	Contingency-Assessor	\$2,500.00	\$400.00	\$2,100.00
	TO 135100	Office Supplies-Assessor	\$1,500.00	\$400.00	\$1,900.00
#2	FROM 135490	Contingency-Assessor	\$2,100.00	\$200.00	\$1,900.00
	TO 135117	Website-Assessor	\$3,500.00	\$200.00	\$3,700.00
#3	FROM 135490	Contingency-Assessor	\$1,900.00	\$1,000.00	\$900.00
	TO 135150	Equipment Purchases-Assessor	\$3,000.00	\$1,000.00	\$4,000.00

B. Check Writing Discussion

Supervisor Ramey reminded the Board that the current policy allows for him to sign a check up to the amount of \$300 without Board approval. With the upcoming remodeling project, he is asking the Board to increase the amount up to \$2,000 per check. He asked the Board to take this matter under review and address it at the next board meeting.

C. Annual Topics Day in Springfield

TOI has scheduled this year's Topics Day for April 25 in Springfield. Supervisor Ramey asked the Board to inform Anna if they plan to attend and reminded the Board that the deadline for registration is April 18.

D. Approval of Annual Town Meeting Agenda

Supervisor Ramey informed the Board, on behalf of the Clerk, that no members of the public submitted agenda items to the Annual Town Meeting Agenda by the March 1, 2018 deadline.

Trustee Brinkman moved to approve the 2018 Annual Town Meeting Agenda.

Trustee Feltes seconded the motion.

The motion carried on roll call vote.

Ayes: (5) Trustees Brinkman, Hayden, Zito, Feltes and Supervisor Ramey

Nay: (0)

E. Wayne Township Safety Manual

Supervisor Ramey and Trustee Hayden have worked on and completed the Safety Manual. It will be reviewed with all Wayne Township employees.

F. WAYS Luncheon

The annual WAYS Luncheon is scheduled for April 17. Supervisor Ramey reminded the Board that this is WAYS' biggest fundraiser of the year and asked all members to attend.

G. Employee Changes

Supervisor Ramey has changed the roles and responsibilities of two of the Board's employees. He is asking the Board for Cindy Zydowsky to be referred to as an Executive Administrative Assistant and Anna Pechous' to be Wayne Township's Director of Finance and Administration.

Trustee Zito moved to approve the title changes.

Trustee Hayden seconded the motion.

The motion carried on a voice vote.

Ayes: (5) Trustees Brinkman, Hayden, Zito, Feltes and Supervisor Ramey

Nay: (0)

09. OLD BUSINESS

A. Electric Sign Update

Supervisor Ramey updated the Board that the trench will be dug tomorrow. Supervisor Ramey told the sponsor that he has authorized the sponsor's name to appear on every fourth fram.

B. SWAP Update

SWAP has been done for a while with the projects requested. They did a great job with the media room.

C. Rewiring Project

Supervisor Ramey informed the Board that the rewiring project has been finished up. The Township needs to upgrade to a 48 portal box.

D. Building Renovation Loan

The loan is not complete. We are waiting on one letter verifying we are a "non for profit".

10. BILL PAYING

02/02/18 to 03/01/18

Wayne Township Road District

Wayne Township

Total Road and Bridge	10,910.29	Total Town	134,447.00
Total Permanent Hard Road	64,594.76	Total General Assistance	18,432.00
Total Building & Equipment	8,534.26	Total Special Police	9,276.17
Total Social Security	1,857.07	Total Social Security	6,006.72
Total IMRF Pension	2,344.98	Total IMRF Pension	7,161.46
Total Insurance	5,377.00	Total Insurance	6,839.00
		Total Audit	
Total All Funds	93,618.36	Total All Funds	182,162.43

Trustee Feltes moved to approve the bills.

Trustee Brinkman seconded the motion.

The motion carried on a roll call vote.

Ayes: (5) Trustees Feltes, Brinkman, Hayden, Zito and Supervisor Ramey

Nay: (0)

Absent or Not Voting: (0)

11. COMMENTS FROM THE PUBLIC

There were no comments from the public at this time.

12. ADJOURNMENT

Trustee Feltes moved for adjournment.

Trustee Brinkman seconded the motion.

The motion carried on a voice vote.

Ayes: (5) Trustees Feltes, Brinkman, Hayden, Zito and Supervisor Ramey

Nay: (0)

Absent or Not Voting: (0)

The meeting was adjourned at 8:15pm.

Approved:

Harry "Randy" Ramey, Supervisor

Brandi Fike Ramundo, Clerk

Minutes prepared by Brandi Fike Ramundo, Wayne Township Clerk